

**To: All Members of the Policy and Resources Committee  
(and any other Members who may wish to attend)**



The Protocol and Procedure for visitors attending meetings of Merseyside Fire and Rescue Authority can be found by clicking [here](#) or on the Authority's website:

<http://www.merseyfire.gov.uk> - About Us > Fire Authority.

**J. Henshaw  
LLB (Hons)  
Clerk to the Authority**

Tel: 0151 296 4000  
Extn: 4113 Kelly Kellaway

Your ref:

Our ref HP/NP

Date: 5 December 2018

Dear Sir/Madam,

You are invited to attend a meeting of the **POLICY AND RESOURCES COMMITTEE** to be held at **1.00 pm** on **THURSDAY, 13TH DECEMBER, 2018** in the Liverpool Suite - Fire Service Headquarters at Merseyside Fire and Rescue Service Headquarters, Bridle Road, Bootle.

Yours faithfully,

Clerk to the Authority

Encl.

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**MERSEYSIDE FIRE AND RESCUE AUTHORITY**

**POLICY AND RESOURCES COMMITTEE**

**13 DECEMBER 2018**

**AGENDA**

**Members**

Sharon Connor  
Joe De'Asha  
James Roberts  
Sharon Sullivan (Chair)  
Andrew Makinson  
Chris Meaden  
Steff O'Keeffe  
Jean Stapleton  
Les Byrom

**1. Preliminary Matters**

Members are requested to consider the identification of:

- a) declarations of interest by individual Members in relation to any item of business on the Agenda
- b) any additional items of business which the Chair has determined should be considered as matters of urgency; and
- c) items of business which may require the exclusion of the press and public during consideration thereof because of the possibility of the disclosure of exempt information:
  - **Agenda Item 10, “TDA redevelopment” contains EXEMPT information by virtue of Paragraph 4 of Part 1 of Schedule 12A to the Local Government Act 1972.**

**2. Minutes of the Previous Meeting (Pages 7 - 12)**

The Minutes of the previous meeting of the Policy and Resources Committee, held on 26<sup>th</sup> July 2018, are submitted for approval as a correct record and for signature by the Chair.

**3. STATEMENT OF ASSURANCE 2017-18 (Pages 13 - 38)**

To consider Report CFO/074/18 of the Chief Fire Officer, concerning the Authority's Statement of Assurance for 2017-18.

4. **Financial Review 2018/19 - April to September** (Pages 39 - 68)

To consider Report CFO/073/18 of the Treasurer, concerning the financial position, revenue and capital, for the Authority for 2018/19. The Authority receives regular comprehensive financial reviews during the year, which provide a full health check on the Authority's finances. This report covers the period April to September 2018.

5. **TREASURY MANAGEMENT INTERIM REPORT 2018/19** (Pages 69 - 78)

To consider the Report CFO/078/18 of the Treasurer, concerning a review of the Authority's Treasury Management activities during the year, to ensure that they are consistent with its approved Treasury Management Strategy and have remained within the approved Prudential Indicators. The report ensures that the Authority meets the requirements of the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for capital finance in local authorities; and outlines the Treasury Management activities and performance for the first half of the financial year 2018/19.

6. **Equality, Diversity & Inclusion Action Plan 2017-2020, Functional Priorities 2018/19, Quarter 1 & Quarter2** (Pages 79 - 110)

To consider Report CFO/070/18 of the Chief Fire Officer, concerning progress made against the Equality, Diversity & Inclusion Action Plan - Year 2, for Quarters 1 and 2.

7. **IRMP update and planning process for 2019/20** (Pages 111 - 128)

To consider Report CFO/076/18 of the Chief Fire Officer, concerning progress made so far in relation to the 2017/20 Integrated Risk Management Plan; and the planning process and timetable for 2019/20.

8. **Development of Apprenticeships** (Pages 129 - 146)

To consider Report CFO/062/18 of the Chief Fire Officer, concerning the further development of apprenticeships, incorporating the new funding delivery models and workplace application.

9. **Cycle to Work Scheme** (Pages 147 - 150)

To consider Report CFO/077/18 of the Chief Fire Officer, concerning the plan to commence the Service Cycle to Work Scheme in 2019.

**10. Spare land at Bootle & Netherton Fire Station (Pages 151 - 162)**

To consider report CFO/080/18 of the Monitoring Officer concerning approval from members for the transfer of a small section of surplus land at Bootle and Netherton Fire Station site to Sefton Metropolitan Borough Council (SMBC) to allow highway alterations to Buckley Hill Lane.

**11. TDA Redevelopment (Pages 163 - 228)**

To consider Report CFO/079/18 of the Chief Fire Officer, concerning approval to continue to the next stage of the Training and Development Academy (TDA) and Station 19 (Croxteth) redevelopment project.

***This report contains EXEMPT information by virtue of Paragraph 4 of part 1 of Schedule 12A of the Local Government Act 1972.***

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If any Members have queries, comments or require additional information relating to any item on the agenda please contact Committee Services and we will endeavour to provide the information you require for the meeting. Of course this does not affect the right of any Member to raise questions in the meeting itself but it may assist Members in their consideration of an item if additional information is available.

Refreshments

Any Members attending on Authority business straight from work or for long periods of time, and require a sandwich, please contact Democratic Services, prior to your arrival, for arrangements to be made.